



KNIGHTDALE TOWN COUNCIL MINUTES

950 Steeple Square Court, Knightdale, North Carolina 27545

September 16, 2015

The Knightdale Town Council met at 7:00 p.m. at Knightdale Town Hall, 950 Steeple Square Court, Knightdale, North Carolina.

PRESENT: Mayor Russell Killen, Mayor Pro Tem Mike Chalk, Councilors James Roberson, Mark Swan, Dustin Tripp, and Randy Young.

ABSENT: No one.

Staff Members Present: Beth Trahos, Town Attorney; Seth Lawless, Town Manager; Whitney Ledford, Town Clerk; Suzanne Yeatts, Administrative Services Director; Brian Bowman, Communications Director; Keith Archambault, IT Administrator; Tina Cheek, Parks, Recreation, and Cultural Programs Director; Lawrence Capps, Police Chief; Tim Guffey, Fire Chief; Fred Boone, Public Works Director; Jennifer Currin, Senior Planner; Matt Christian, Planner/Code Enforcement Officer; Barrington Simpson, Police Officer; Justin Turney, Police Officer; Jarred Bridges, Police Officer; Tracy Solomon, Police Captain; Jacqui Boykin, Police Captain; Ron Fullerton, Police Sergeant; Chris Miller, Fire Captain.

Meeting called to order by Mayor Killen at 7:00 p.m.

WELCOME

Welcome by Mayor Killen.

INVOCATION

Invocation by Mayor Killen.

ITEM I. ADOPTION OF AGENDA

...Motion by Councilor Roberson to adopt the agenda. Motion seconded by Mayor Pro Tem Chalk and carried unanimously.

ITEM II. APPROVAL OF MINUTES

...Motion by Mayor Pro Tem Chalk to approve the minutes of July 6, 2015, July 15, 2015 - Special Meeting, July 15, 2015, August 3, 2015, and August 19, 2015. Motion seconded by Councilor Roberson and carried unanimously.

ITEM III. PRESENTATIONS, RECOGNITIONS, AWARDS

A. Introduction of New Police Officers

Police Chief Lawrence Capps introduced new Police Officers Justin Turney and Jarred Bridges.

B. Oath of New Police Officer

Police Chief Lawrence Capps introduced new Police Officer Barrington Simpson. Mayor Killen performed an Oath of Office ceremony to swear Mr. Simpson in as a Knightdale Police Officer.

C. Presentation of FBI Leadership Trilogy Award

Police Chief Lawrence Capps presented Captain Tracy Solomon with the FBI Trilogy Award.

D. Recognition of Chris Miller's Promotion to Captain

Fire Chief Tim Guffey recognized Chris Miller on his promotion to Captain within the Knightdale Fire Department.

Mayor Killen called for a five minute recess at 7:12 p.m.

Meeting resumed at 7:16 p.m.

ITEM IV. PUBLIC

Anyone may speak on an issue not included on tonight's agenda. If you anticipate speaking during tonight's meeting, please print your name and address on the form at the entry table. You must speak from the podium to assure accurate record. Before speaking, please state your name and address.

A. Open to the Public

Dirk Hart of 415 Aqua Marine Lane spoke in favor of reducing the speed limit in Emerald Pointe subdivision.

Carol Anderson of 507 Zircon Lane also spoke in favor of reducing the speed limit in Emerald Pointe subdivision and asked Council to be proactive in other neighborhoods within Knightdale.

Jade Towner of 1005 Talondale Court expressed concern about Greenway access parking in the Princeton Manor subdivision. Mayor Killen responded that staff is currently working on a plan to correct this problem. Public Works Director Fred Boone explained that finalization of the plan is currently underway.

- B. Report on Citizen Inquiries
Nothing at this time.

ITEM V. CONSENT AGENDA

- A. Chamber of Commerce Lease Amendment

Adopt Chamber of Commerce Lease Amendment.

- B. Wake County EMS Utilization Agreement Amendment

Authorize the Town Manager to execute the Amended Utilization Agreement with Wake County EMS.

- C. Lien for Unpaid Abatements

Adopt Resolution #15-09-16-001.

...Motion by Councilor Roberson to adopt the Consent Agenda.

Motion seconded by Mayor Pro Tem Chalk and carried unanimously.

ITEM VI. LAND USE REVIEW BOARD REPORTS

None at this time.

ITEM VII. ACTIONS REQUIRING PUBLIC HEARINGS

If you anticipate speaking during a public hearing at tonight's meeting, please print your name and address on the form at the entry table. You must speak from the podium to assure accurate record of testimony. Large groups are asked to designate a spokesperson. If the Mayor announces that the hearing is a quasi-judicial public hearing, all speakers must be administered an oath by the Town Attorney.

- A. Roll Out Cart Ordinance

Public Hearing opened at 7:23 p.m.

Planner Matt Christian presented an ordinance regulating roll-out carts. Mr. Christian asked Council to approve the collection schedule modification in the Code of Ordinances Section 47.07 and adopt Ordinance #15-09-16-001. Mr. Christian answered questions from Council.

No one else approached.

...Motion by Councilor Young to close the Public Hearing at 7:30 p.m. and to approve the collection schedule modification in the Code of Ordinances Section 47.07 and adopt Ordinance #15-09-16-001. Motion seconded by Councilor Tripp and carried unanimously.

B. YMCA Easement Document

Public Hearing opened at 7:30 p.m.

Senior Planner Jennifer Currin updated Council on the current YMCA project and explained the purpose for a YMCA easement agreement. Ms. Currin requested that Council approve the Town of Knightdale and YMCA Deed of Easement for parking spaces and access and adopt Resolution #15-09-26-002.

No one else approached.

...Motion by Mayor Pro Tem Chalk to close the Public Hearing at 7:32 p.m., approve the Deed of Easement for parking spaces and access, and adopt Resolution #15-09-16-002. Motion seconded by Councilor Tripp and carried unanimously.

ITEM VIII. SET PUBLIC HEARINGS

None at this time.

ITEM IX. TOWN ATTORNEY

Nothing at this time.

ITEM X. OLD BUSINESS

Construction Projects Update

Public Works Director Fred Boone gave an update on all ongoing construction projects.

ITEM XI. NEW BUSINESS

A. Alcoholic Beverages Section 84.17

Parks, Recreation, and Cultural Programs Director Tina Cheek requested amendments be made to the Town's Code of Ordinances to reflect the Knightdale Station Park Rules and Regulations regarding the allowance of alcoholic beverages. Ms. Cheek asked Council to adopt Ordinance #15-09-16-002.

...Motion by Councilor Tripp to adopt Ordinance #15-09-16-002. Motion seconded by Councilor Swan and carried unanimously.

B. Drafts & Carafes and Dogtoberfest Events

Parks, Recreation, and Cultural Programs Director Tina Cheek requested that Council adopt Resolution #15-09-16-003 permitting the sale and consumption of alcohol at the Drafts & Carafes and Dogtoberfest Town events. Ms. Cheek answered questions from Council.

...Motion by Councilor Tripp to adopt Resolution #15-09-16-003. Motion seconded by Councilor Young and carried unanimously.

C. Community Policing Advisory Board

Police Chief Lawrence Capps presented Council with a new committee proposal that would serve to bolster the image and reputation of the department as it seeks to involve the people of Knightdale in the overall police mission. Chief Capps requested that Council adopt Resolution #15-09-16-004 establishing a Community Policing Advisory Board.

Council discussed.

...Motion by Councilor Roberson to adopt Resolution #15-09-16-004 establishing a Community Policing Advisory Board. Motion seconded by Mayor Pro Tem Chalk and carried unanimously.

D. Emerald Pointe Speed Limit

Police Chief Lawrence Capps updated Council on the speed limit concern within the subdivision of Emerald Pointe. Sharing the speed studies done in the subdivision, Chief Capps asked Council to adopt Ordinance #15-09-16-003 to reduce the speed limit to 15 mph. Chief Capps answered questions from Council.

...Motion by Mayor Pro Tem Chalk to adopt Ordinance #15-09-16-003. Motion seconded by Councilor Roberson and carried unanimously.

ITEM XII. OTHER BUSINESS
Nothing at this time.

ITEM XIII. COMMITTEE REPORTS

A. Planning and Engineering

Councilor Tripp reported discussion of the North First Avenue speed limit issue and added that a front yard parking ordinance will be forthcoming.

B. Finance

No report.

C. Public Safety

Councilor Roberson reported that the Accreditation program for Police Officers is nearing its final steps. The Committee has discussed adjusting the speed limit on North First Avenue. He mentioned that the Fire Department has been awarded a FEMA Assistance to Firefighters grant, they are working on filling a vacant Lieutenant position, and that October is National Fire Prevention Month.

D. Nominating
No report.

E. Liaison Reports
No report.

Mayor Killen reminded everyone of Knightdale's Food Truck Thursday event.

ITEM XIV. CLOSED SESSION FOR LEGAL OR PERSONNEL MATTERS
Nothing at this time.

ITEM XV. ADJOURNMENT

...Motion by Councilor Roberson to adjourn at 8:02 p.m. Motion seconded by Mayor Pro Tem Chalk and carried unanimously.



Mayor Russell B. Killen



Town Clerk Whitney A. Ledford